

Dexterity Rhythmic Gymnastics Club

COMPLAINTS PROCEDURE

As a sporting organisation which makes provision for children and young people, the Dexterity Rhythmic Gymnastics Club abides by the Child Protection Policy of British Gymnastics, the British Gymnastics Health, Safety and Welfare Policy, and the British Gymnastics Equality Policy.

The Club ensures that:

- the welfare of the child is paramount
- all children, whatever age, culture, disability, gender, language, racial origin
- religious beliefs and / or sexual identity have a right to protection from abuse
- all suspicions and allegations of abuse and poor practice will be taken seriously and responded to swiftly and appropriately
- all staff (paid / unpaid) working in the sport have a responsibility to report concerns to the appropriate person

The Club adopts the British Gymnastics policy to ensure a fair and consistent solution to complaints. It has a Code of Conduct for coaches, officials and volunteers, also for parents, and for gymnasts. These policies encourage people to express their opinion or raise any concerns they may have, without fear of victimisation, and can feel confident that if the grievance is legitimate, it will be dealt with properly.

The complaints procedure will be implemented in relation to complaints or allegations against a coach, volunteer, or member. It is hoped that any dispute which might arise can be resolved amicably and quickly within the Club.

Procedures will be implemented when dealing with issues relating to:

- Breach of BG Articles of the Association or byelaws Misrepresentation
- Breach of the British Gymnastics Codes of Conduct and Code of Ethics
- Breach of best practice in coaching or judging, as recommended in the BG Coach / Judge education programme
- Misuse of power or influence in a position of trust
- Criminal Offences –
- Sexual assault / abuse
- Physical abuse
- o Fraud
- o Theft
- Criminal damage
- Drug abuse
- Possession of inappropriate photographic
- Materials or electronic images of chidren

PROCEDURE

Should an individual choose to make a formal complaint, the issue must be detailed in writing and forwarded to the person designated to deal with the complaint.

It is recommended that the first port of call for anyone who has a complaint is the Club Welfare Officer.

The Club will ensure that all complaints are acknowledged and followed up, and that the complainant is informed of the outcome.

The Welfare Officer in consultation with a second senior official will appraise the significance of the complaint and determine an appropriate course of action.

The accused person will be asked to provide a signed written statement in response to the allegations.

Other written statements from other relevant witnesses may be asked for to obtain corroborative evidence.

The Welfare Officer will attempt to resolve the situation through implementing an action which is fair, reasonable and proportioned to the complaint.

If the matter cannot be resolved, it will be passed on to the next higher level authority, if necessary to British Gymnastics.

When an action has been determined, the accused person will be informed in writing of the course of action and the person making the complaint will be informed of the outcome.

The accused person has the right to appeal, within two weeks of receipt of the written detail. If this is the case, the British Gymnastics Appeals Procedure will be implemented.

DEXTERITY RGC WELFARE OFFICERS

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